

# MOBILE LOAVES & FISHES

## Commissary Cleaning Checklist

Team # \_\_\_\_\_ Date \_\_\_\_\_

✓	TASK
	Empty <b>ALL</b> waste cans. (Kitchen-1; Restroom-1; Warehouse -1;)
	Dust <b>ALL</b> window ledges to remove dust and spider webs.
	Wipe <b>ALL</b> door handles (inside & outside) with Clorox spray, or the like, to reduce the risk of passing on germs and other bacteria.
	Wipe the courtyard door. Use Windex on the glass and Clorox spray on the rest of the door (inside & outside).
	Use Clorox spray cleaner to wipe the ice machine (outside only).
	Use Clorox spray cleaner, or the like, to wipe down the tables in the conference room.
	Use Clorox spray cleaner, or the like, to wipe down both make ready tables in the kitchen.
	Wipe the front of the refrigerator including the handles.
	Wipe the lid and handles of the waste can.
	Wipe the lid and handles of the recycle can.
	Wipe the counters around the sink in the kitchen. Please move items as necessary to thoroughly clean the entire counter.
	Use the appropriate cleaner to scrub the sink and faucet in the kitchen. Be sure to rinse thoroughly to avoid spotting.
	Use the appropriate cleaner to scrub the sink and faucet in the restroom. Be sure to rinse thoroughly to avoid spotting
	Use Windex on the mirror in the restroom.
	Use the appropriate cleaner to scrub the toilet in the restroom. Please be sure to clean the entire tank, the seat, inside and outside the bowl, and at the base.
	Sweep <b>ALL</b> tile & concrete floors (except the office). Be sure to get under tables and shelving.
	Mop <b>ALL</b> tile & concrete floors using warm water and the appropriate cleaner.
	Make sure the courtyard & garage doors are closed and locked.
	Additional Notes:
	<b>GOD BLESS YOU FOR KEEPING OUR MINISTRY CLEAN</b>